

# Volunteer Staff Role Description



<b>CRAFTS – TEAM MEMBER</b>	
<p><b>If you love a variety of crafts, then this is the team for you.</b></p> <p><b>A huge range of crafts will provide the fun &amp; challenge for participants when they visit the vast Craft Barns.</b></p>	
<b>Role Code:</b>	ACT-CRF
<b>Responsible to:</b>	The Director & Deputy Directors of Activities but in the first instance, The Craft Manager
<b>Responsible for:</b>	<ul style="list-style-type: none"> <li>• Yourself</li> <li>• Your Team-mates</li> <li>• Jamboree Participants</li> </ul>
<b>Main Activities / Duties:</b>	<ul style="list-style-type: none"> <li>• Located in the Exhibition Hall, covering a number of different crafts each day/session</li> <li>• Ensuring all activities are up &amp; running at start of each session</li> <li>• Ensure participants are from the correct Sub-camp</li> <li>• Ensuring each Activity is not overrun &amp; where participants are queuing redirect where possible to a nearby activity</li> <li>• Ensure you are providing a good &amp; safe experience (or report to the Craft Manager or the Director / Deputy Director of Activities)</li> <li>• In case of any Emergency/First Aid Treatment required ensure everyone is treated with dignity &amp; respect following the issued Emergency Procedures</li> <li>• Best use of personal time to enjoy NORJAM</li> <li>• Have fun!</li> </ul>
<b>Person Specification:</b>	<ul style="list-style-type: none"> <li>• Be friendly, welcoming &amp; outgoing</li> <li>• Excellent communicator with members of the Activity Directorate &amp; Participants</li> <li>• Like walking (NORJAM is a big site &amp; the only mode of transport is your feet!)</li> </ul>

<b>Membership Requirement:</b>	<ul style="list-style-type: none"> <li>• A member of the Scout or Guiding Associations</li> <li>• Hold a current Scouting or Guiding DBS &amp; ensure it is valid until the end of NORJAM 2018</li> </ul>
<b>Contact:</b>	<b>Shelly O’Keefe – Director of Activities:</b> <b>activities@norjam.org.uk</b>
<b>Timescale:</b>	<b>Applications open January 2017 &amp; closes when vacancies are filled</b>
<b>What happens next:</b>	<b>Your application will be reviewed &amp; you will be contacted by the Director of Activities within 14 days of your application</b> <b>Looking forward to you being in TEAM ACTIVE 2018 @ NORJAM</b>