



Contingent Leader Information 1

Dear Scout and Guide Leaders

We are so pleased that you are planning to bring your young people to the Norjam International Jamboree in 2025. We would like to extend a welcome to new campers and old friends alike from Norfolk, around the UK and across the world and look forward to welcoming you to our Jamboree based in the County of Norfolk.

We realise for some coming to Norjam, a Jamboree is a new experience, and we would like to help you as much as possible. Here is some important information to help you start planning for a Jamboree experience to remember.

Where is Norjam?

Norjam International Jamboree is located on the 150-acre site of the Norfolk Showground, Easton, Norwich, NR5 0TT. The Showground will be transformed into a small town with loads of activity zones packed with adventures, its very own stage, hospital, food outlets and much more.

Who can come to Norjam?

The Jamboree is open to all Scouts, Explorer Scouts, Guides and Rangers aged 10-17 years old at the time of the Jamboree. Those aged 18 or over can apply to be part of our staff team or be part of your leadership team; with a maximum 1:4 adult to young person ratio and a minimum of three adults per contingent to comply with Scout and Guide best practice.

What does Norjam cost?

The Jamboree fee is £275.00 per Participant and £70.00 per Leader or Young Leader (aged 14-17 with no activities) and £35.00 for dependent children up to the age of 10, with under five-years old free. These fees cover attendance at the Jamboree and all activities for Participants aged 10 to 17. It does not include food, transport to the Jamboree or any camping equipment.

How do you register for Norjam?

A deposit of £25 per Participant and £10 per Leader or Young Leader is due 28 days after booking to come to NORJAM. Payments can be made by BACS, Cheque, or International Transfer.

This Information pack includes:

- [Click here](#) - **Draft Letter to Parents** - this is a template for you to adapt to promote Norjam.
- [Click here](#) - **Promotional Poster** - many of your young people and their parents may not know what a Jamboree is, so we've put together a poster to promote our jamboree.

Phase One

To book at this stage you will need to provide:

- Your contact details as Contingent Leader.
- Your position in Scouting/Guiding and your membership number.
- Basic details about your Group/Unit.
- Number of Participants (10-17 years old), Leaders (18+), Young Leaders (14-17 years old) and dependent children (under 10 years old).

IMPORTANT: you will be able to add to your numbers at a later date until the Jamboree is full.





For UK Groups: If you are in the UK, once your booking has been checked by the Registration Team you will be provided with our payment details to pay your deposit.

You will be required to make a deposit payment of £25.00 per Participant and £10.00 per Leader or Young Leader within 28 days of your booking being approved, with further payments due 1 July 2024 and 31 January 2025. Deposits are non-refundable.

We can only accept one deposit payment to secure your booking, so you will need to collect money into your Group Bank Account and pay via BACS or by exception cheque.

You can pay further deposits if your numbers increase at a later stage, until the Jamboree is full.

For International Groups: The International Team will be in contact with you, and your national HQ, to help out with information regarding Visas (if needed), hiring equipment for the event, and pre- and post- Jamboree accommodation, if you wish to stay in the UK longer.

Once we have international approval you will be provided with payments details in order to pay your deposit, your places are reserved for you until then. Deposits are non-refundable.

Phase Two

Further details, and the forms needed to be signed by each Participant's parent/guardian, will be provided in January 2025. Phase Two registration will open 1 April 2025.

You will then need to provide detailed information on each person on your booking, such as medical notes, and emergency contact details. You will need to upload a photo of each person.

If you have any queries about registration, please contact admin@norjam.org.uk

If you are an international group, please contact admininternational@norjam.org.uk

Find out more by visiting the Norjam website and the social media channels which are regularly updated with the latest information. If you have any further questions, please email one of the team at admin@norjam.org.uk and we will endeavour to get back to you as soon as possible.

Follow us on social media at [Instagram](#), [Facebook](#) and [Twitter](#).

Shelly, Karen and Gillian
The Admin Team.

