



## Transport and Vehicles

This policy applies to all vehicles used for and on behalf of Norjam. It applies to all drivers regardless of whether the vehicle is owned by the driver or hired by Norjam. It will apply during all stages of the event from build, during the Jamboree and take down.

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All persons wishing to drive on the site will be required to read the policy and adhere to it. The policy in relation to caravans and motor homes sits alongside this document. Norjam will be using a variety of different vehicles for the event, the majority of which will be hired.

### Authority to drive Norjam vehicles

All persons driving vehicles, plant and golf buggies must be aged 25 years or over and hold a full UK driving licence regardless of the type of vehicle they are using. Drivers will only be permitted to drive vehicles for which their driving licence or industry applicable certification allows. All persons are required to submit prior to the event a copy of their driving licence (front and back) and any industry certificates. The copies of licences and certificates will be kept by the Director of Administration on behalf of the Jamboree.

Each person who is authorised to drive a Norjam vehicle will be supplied with a Norjam drivers permit, to use when driving a vehicle on the Jamboree site.

### Use of Norjam vehicles

Vehicles will only be driven by suitably trained, competent and authorised drivers, who will adhere to the following:

- 10mph speed limit across the Jamboree site
- Obey the one-way system when in operation (on arrival and departure days)
- Obey all directions of traffic stewards and/or security staff
- Hazard lights are NOT to be used; however, indicators are to be used at junctions
- Warning beacons to be used if fitted
- Ignition keys MUST NOT be left in vehicles at any time
- Passengers to travel in seats to the number the vehicle is designed to transport
- Banksmen to be employed when required

### Failure to adhere to the Transport and Vehicles policy

Drivers must at all times drive with due care and attention, in accordance with this policy. If it is deemed that a driver has failed to follow this policy or driven in such a manner that is considered dangerous, then at the discretion of the Director of Essential Services the drivers permit can be withdrawn.

### Exemptions

The only exemptions to this policy will be apply to drivers who are using a vehicle in response to an emergency. Prior to the event the Director of Essential Services will identify which staff have been trained to drive in such a manner. Also, exemptions will apply to all Emergency Services vehicles who attend the Jamboree in response to an emergency.

